



## HCC BOARD MEMBERS

JOB TITLE: Board Member  
POSITION TYPE: Volunteer  
COMMITMENT: Two-year term

Hamilton Children's Choir is a community-based children's choral music education program that welcomes any young person who has a love of singing.

Celebrating almost 50 years of choral artistry, Hamilton Children's Choir offers seven progressive choral music education programs that are currently enjoyed by more than 200 young singers between the ages of 18 months and 24 years.

Each choir program is purposefully designed to foster creative expression, personal development, and social growth by providing young singers with exceptional vocal music instruction, music theory, performances, and touring opportunities.

Under the artistic leadership of Melanie Tellez and her team of superb artistic staff, Hamilton Children's Choir is dedicated to creating life-changing musical experiences, exploring fresh approaches to choral music that reduce barriers, strengthening the choral artform and demonstrating the philosophy that 'excellence has no age'.

The HCC is a Canadian charitable organization. In addition to program fees and government and foundation grants, the HCC relies on donations from the community to make our activities possible.

### Mission

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Hamilton Children's Choir is committed to providing children and youth with rich musical education and performance opportunities, to create a sense of belonging, nurture personal growth, and experience the benefits of community.

[Watch HCC on YouTube.](#)

### Diversity and Inclusion

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The Hamilton Children's Choir is building an inclusive culture where individual differences are recognized, appreciated, respected and responded to in ways that fully develop and utilize each person's talents and strengths, regardless of race, religion, colour, national origin, gender, sexual orientation, disability, age, veteran status, and other protected status. The Board of Directors is comprised of members who represent the diversity of the communities we serve. We warmly encourage applications from equity-seeking groups and individuals with experience inside and



outside the performing arts sector. If accommodations are required throughout the application process, please let us know.

*The HCC are currently seeking individuals with knowledge and experience in business management, human resources, fund development and marketing to join the board of directors.*

*Applications of interest will be welcomed until January 19, 2024.*

### Responsibilities

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- To govern the affairs of the organization and to do so reasonably, prudently and in good faith in accordance with the organization's bylaws, rules and regulations.
- To establish or update the governing policies of the organization.
- To be well-informed about the activities and finances of the organization.
- To take reasonable steps to manage the risks inherent in governing a registered charity.
- To attend performances and other special events.
- To participate in the Hamilton Children's Choir development activities including, but not limited to networking, donating, gift solicitation, attending fundraising and community events, and acting as an ambassador for the choir in the community and with contacts and connections.

### Qualifications/Expertise

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- Knowledge of the charity sector
- Prior experience in serving on a non-profit Board is an asset
- Experience and knowledge in at least one of the following areas is an asset:
  - Working with not-for-profit organizations
  - Board governance
  - Marketing, fundraising and sponsorship
  - Sales or business development can also be an asset

### Board Term

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Board Term: 2 years Maximum Number of Terms: 3

### Board Meetings

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The Board meets 6 times a year on the first Monday of every other month at 6:30 p.m. Meetings last between 60 and 90 minutes.

Please send resume and cover letter by January 19, 2024 indicating your interest to:  
Board Nominations: c/o Patricia LeClair, Executive Director - [tricia@hamiltonchildrenschoir.com](mailto:tricia@hamiltonchildrenschoir.com).