



## HCC FEE SCHEDULE 2023/24 - January Start

	Program	Registration Fee (Non-Refundable)	Program Fees	Total Fees
Early Years	Poka (see <a href="#">page 4</a> )	\$20.00	\$80.00	\$100.00
	Kolibro Eta	\$50.00	\$217.50	\$267.50
	Kolibro Juna	\$50.00	\$247.50	\$297.50
	Kolibro Kantisto	\$50.00	\$275.00	\$325.00
Junior	Komenci	\$75.00	\$312.50	\$387.50
	Esplori	\$75.00	\$337.50	\$412.50
Intermediate	Lumo <b>*NEW!</b>	\$75.00	\$337.50	\$412.50
	Esprimas	\$150.00	\$615.00	\$765.00
Senior	Ilumini	\$200.00	\$762.5	\$962.50

- A 50% discount on Program Fees is available to families registering more than two children.

## HOW TO PAY YOUR FEES

**STEP ONE:** PAY REGISTRATION FEE (NON-REFUNDABLE) - **DUE ON ENROLMENT**

	Program	Registration Fee
Early Years	Kolibro Eta	\$50.00
	Kolibro Juna	\$50.00
	Kolibro Kantisto	\$50.00
Junior	Komenci	\$75.00
	Esplori	\$75.00
Intermediate	Lumo <b>*NEW!</b>	\$75.00
	Esprimas	\$150.00
Senior	Ilumini	\$200.00

STEP TWO: SELECT YOUR PAYMENT PLAN - PROGRAM FEES

Program		Full Payment (due on enrollment)	Two Payments (Jan1/Mar 1)	Monthly (1st day of each month, Jan-Apr)
Early Years	Kolibro Eta	\$217.50	\$108.75	\$54.38
	Kolibro Juna	\$247.50	\$123.75	\$61.88
	Kolibro Kantisto	\$275.00	\$137.50	\$68.75
Junior	Komenci	\$312.50	\$156.25	\$78.13
	Esplori	\$337.50	\$168.75	\$84.38
Intermediate	Lumo <b>*NEW!</b>	\$337.50	\$168.75	\$84.38
	Esprimas	\$615.00	\$307.50	\$153.75
Senior	Ilumini	\$762.50	\$381.25	\$190.63

## REFUND POLICY

### Refunds

#### HOW TO WITHDRAW FROM THE HCC & RECEIVE YOUR REFUND

To qualify for a refund, parents/guardians are required to [contact our office](#).

Withdrawal from our programs is considered incomplete and you will continue to be charged until the office (not your conductor) is notified of your departure.

Program fee refunds are available until February 28, 2024. No refunds will be considered after February 29, 2024. Flexible payment plans are offered to help with affordability and accessibility. After the February 29 refund date, you will be required to complete payment for the season's program fees, regardless of your child's status with HCC.

*For example, if you are on our Monthly Payment Plan and your child withdraws on March 5th, you will continue to make payments until April 30th.*

## FINANCIAL AWARD & FAQ

### Financial Award

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The HCC Financial Award Program is available to anyone who needs assistance with affording our programming. At any time during the season, should a family experience a change in their personal situation and would benefit from financial assistance, please [contact our office](#).

The Financial Award Application can be found at [go.hamiltonchildrenschoir.com/fa](http://go.hamiltonchildrenschoir.com/fa).

### Method of Payment

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HCC fee payments are processed using an online billing & payment system called TUIO. TUIO accepts payments via eCheck (electronic cheque, similar to pre-authorized debit/withdrawal) or credit card. There is a service fee to process credit card payments. The processing fees are:

eCheck – **Free!**

Credit Card \$0.35 + 3.5% of transaction

Cheques, cash, or e-transfers will not be accepted.

### Frequently Asked Questions

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Q: I've registered for the season, now how do I pay?

A: Once you have registered online, you will receive an online invoice to the parent/guardian email address provided within 5-7 business days of registering. Included in this email will be instructions on how to pay.

HCC uses TUIO to process all of our payments. That means you can pay via eCheck (electronic cheque, similar to pre-authorized debit) or credit card. This will be a one-time setup that will process your payments according to the payment schedule you select. If you were in the HCC during the 2022/23 season, you won't need to set up your account, you will just receive a new invoice on your account.

Q: I would prefer to pay by cash. How come you do not accept cash payments?

A: We do not accept cash payments for the sake of security. Cash payments are not traceable, so if they are misplaced by a child or a member of our team, there is no way to prove that you submitted the payment or that we received the payment.

If you have any questions that have not been answered in this document, [please contact our office](#).

## POKA PROGRAM: FEES AND POLICY

Poka is a program that runs in six-week sessions. The following pricing applies to one session. If you register in multiple sessions in one season, you will only be required to pay one Registration Fee.

Total Fees	Registration Fee (Non-Refundable)	Program Fees
\$100	\$20	\$80

## HOW TO PAY YOUR FEES

**STEP ONE:** PAY THE \$20 REGISTRATION FEE (NON-REFUNDABLE) - **DUE ON ENROLLMENT**

**STEP TWO:** PROGRAM FEES - SELECT YOUR PAYMENT PLAN

Total Program Fees	Full Payment (on enrollment)	Two Payments (On enrollment and at week 4)
\$80	\$80	\$40

## POKA REFUND POLICY

### HOW TO WITHDRAW FROM THE HCC & RECEIVE YOUR REFUND

To qualify for a refund, parents/guardians are required to [contact our office](#).

Withdrawal from our programs is considered incomplete and you will continue to be charged until the office (not your conductor) is notified of your departure.

For those in our Poka program, program fee refunds are available until the completion of the third week of your session. Flexible payment plans are offered to help with affordability and accessibility. After the third week of classes, you will be required to complete payment for the sessions' program fees, regardless of your child's status with HCC.

Please see [page 3](#) for more financial information, including Financial Award and Frequently Asked Questions.